

**The Carlby Parish Council and the Carlby Playing Field Committee**  
**Memorandum of Understanding**

**Roles**

1. The Parish Council (PC) is the custodian trustee of the playing field.
2. The playing field is managed by the Playing Field Committee of trustees (the Committee), formed by villagers and is registered as a charity and operates its protocol accordingly.

**Relationships**

3. The PC is empowered to give grants to local organisations working for the benefit of the village.
4. The PC recognises the playing field, via the Committee, as falling into this category.

**Financial Planning**

5. The PC, like all public organisations, is subject to an annual precept determining the funds available to it each year. The PC nonetheless plans for the likely drawdown on funds at least three years ahead. It encourages village organisations to do likewise in order that the precept can be formed in the knowledge of future needs, particularly by way of any grants that may be requested.
6. The PC acknowledges that voluntary organisations, like the Committee, cannot rely on a regular inflow of funds in the same way, thereby making forward planning more difficult. Nonetheless, it will be of benefit both to the PC and the Committee if there is an arrangement between them which puts the need for grants from the PC to the Committee on a more solid and reasonably longer-term footing (subject always to contingencies, in terms of the quantum of the annual precept and other legitimate but unforeseeable calls on the PC's finances).

**Commitment and Understanding**

7. For the purposes of forward planning and in support of the important facility that the playing field is for the village, the PC commits to making a grant of £2,500 to the Committee for each of the next three years with commencement from Financial Year 2021/22. This commitment is subject to contingencies as mentioned above as the grant is not irrevocable. The PC expects this grant to be used towards the maintenance of the facility, with enhancements being furthered from funds raised by the Committee as they decide.
8. This sum will be remitted to the Committee at the start of each financial year. The Committee, will, at the end of the year, give account of how the monies have been used (or carried over, which may affect the quantum for the next year). This commitment does not disbar the Committee from applying in the normal way for grants, from the PC or otherwise.
10. This memorandum has been agreed between the PC and the Committee and will be reviewed regularly.

RESOLVED in PC minutes dated 4 May 2021.

Minute Reference: 21/22- 22 ii)

Next Review: November 2023

**Carlby Parish Council Chairman:**

Sign:  Print: JOAN BADISTER Date: 14.05.2021

**Carlby Playing Field Committee Chairman:**

Sign:  Print: PHIL NORMAN Date: 02/06/2021