

CARLBY PARISH COUNCIL

Chair: John Bavister. Vice-Chair: Steve Markham.
Councillors: Ian Dair, Roger Easton, Benjamin Haines, Isobel Robson.

Parish Clerk: Su Fletcher
clerkcarlby@gmail.com 0750 4444514
Carlby Parish Council, c/o Village Hall, High Street, Carlby, PE9 4LX.

Minutes of a Meeting of Carlby Parish Council

Held on

Tuesday, 22 January 2019 commencing at 7.30 p.m. in Carlby Village Hall.

Agenda

1. To Note those present.
Chair: John Bavister
Councillors: Roger Easton Isabel Robson, Ian Dair, Steve Markham
Members of the Public: 4
2. To Note apologies for absence.
Councillors: Ben Haines
County Councillor: Bob Adams
Ward Councillor: Martin Wilkins
3. Declarations of Pecuniary interests.
None.
4. To Agree that the Minutes of the Council Meeting held on 27th November 2018.
Agreed and signed by the Chair.
5. Open Forum for members of the public in attendance.
Pothole outstanding repairs were highlighted, and the public were directed to the LCC Highways website where issues can be reported. The council then can chase up on the public's behalf.

Chris Benn, the prospective Ward Councillor, introduced himself.
6. Reports from District and County Councillors.
None.

General Data Protection Regulation.

An important aspect of complying with GDPR is being open and transparent with individuals about how their personal data will be used. Carlby Parish Council will ensure that personal data shall be processed lawfully, fairly and in a transparent manner and will be; Only collected for specified, explicit and legitimate purposes; Adequate, relevant and limited to what is necessary;

Accurate and, where necessary, kept up to date; Kept in a form which permits identification of data subjects for no longer than is necessary; Processed in a manner that enables appropriate security of the personal data, including protection against unauthorised or unlawful processing; Processed in accordance with an individual's rights; Kept in a secure manner.

7. Financial matters.

- a) To Approve Financial Report for the year 01 April 2018 to 31 December 2018.

Agreed

- b) To Note money received since last Meeting.

None

To Approve Payments as follows: **Agreed**

- i. Robin Morrison Salary for November 2018, £134.19 (already paid).
 - ii. Robin Morrison and Expenses for November & December 2018 £90.47 (already paid).
 - iii. Robin Morrison Tax for November & December 2018, £49.20 (already paid)
- c) The new pay structure for the Clerk as per the NALC guidelines for the SCP Pay scale 23 from 1st April 2019 was proposed. **Agreed.**

8. Planning:

To Note the following applications:

- a) S18/2020. 46 High Street, Single storey extension. Permission granted.

It was noted that the representations, as had been stipulated by the Parish Council, were in keeping with the existing materials as described in the VDS.

- b) S18/1392. Showman's yard Permission granted

It was noted that SKDC had used the comments from the Parish Council in their decision document to this planning application.

9. Defibrillator re training actions

Further defibrillator training was proposed RE. To update on the previous training given and to cover those who missed the first training. Evening dates should be considered preferably not Mondays, Wednesday's until April and every second Tuesday as the village hall is already booked out on these evenings. Costs would be covered. Agreed. RE to action.

10. Neighbourhood plan update. Referendum dates 28th Feb or 7th March proposed

The referendum will need publicity. A half page advert in the parish newsletter was proposed at a cost of £21. Agreed.

Monkey Mail would be looked at by BH.

A leaflet will be put together for the council's perusal prior to delivering to each house in the village. This will also include the May election info and defibrillator training dates.

Agreed.

11. Training (Budget)

The one off per year payment of £75 due 1st April was proposed with the additional cost per session of £9 to cover lunch costs for all day events. Agreed.

12. Citizens Advice Bureau South Lincolnshire 2019 – Requesting grant

Declined, yet will include a comment on the leaflet drop proposed above

13. Correspondence List. Noted.

LALC news,

SKDC Parish News,

Grants Avail: Charitable Projects £250 to £5,000: Cambridgeshire Community Foundation

Discover South Kesteven New Visitor Economy Website

Buckingham Palace Invitation

Environment SK – New ground maintenance company

Lincolnshire Parent Carer Forum – Diary Dates

Bourne Cycle Festival 31st Aug – 1st Sep

Parish & Town Council Elections – Briefing Session

Briefing session is to be attended by the Chair and Clerk on the 4th March 2019.

Election packs are to be given to each councillor for nominations 19th March 2019. Once completed they need to be delivered by hand by the 3rd April this can be by any nominated person.

14. Asset Register

Agreed. The Clerk's computer and the Council's TV should to be added.

15. Street Naming

The parishioner who has brought up the issue of street naming is to be directed to the SKDC and LCC Highways websites. Once they have logged their concern the council can then progress the issue with SKDC on the parishioner's behalf.

16. Date and time of next meeting 26 March 2019 at 7.30pm.

17. The meeting was declared Closed at 8.42pm.

This is a true record of the Meeting.....Chair 26 March 2019.