

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the acc on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques sh negative figures.

Name of smaller authority: Carlby Parish Council

County area (local councils and parish meetings only):

### Financial year ending 31 March 2023

Prepared by (Name and Role): Sarah Gresty RFO/Clerk

Date: 31/03/2023

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 1</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">2,754.4</span>	
Petty cash float (if applicable)		
Less: any un-presented cheques as at 31/3/23 <b>(enter these as negative numbers)</b>		2,754.4
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 1</span>		-
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 2</span>		-
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 3</span>		-
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 4</span>		-
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 5</span>		-
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 6</span>		-
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 7</span>		-
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 8</span>		-
[add more lines if necessary]		-
Add: any un-banked cash as at 31/3/xx		-
<b>Net balances as at 31/3/xx (Box 8)</b>		<hr style="border: 0.5px solid black;"/> <b>2,754.4</b> <hr style="border: 0.5px solid black;"/>